

Quartermaster Agreement

Name: _____ Signature: _____

Patrol: _____ Parent's Initials/Date: _____

Job description: The quartermaster keeps track of patrol equipment and sees that it is in good working order.

Reports to: Assistant senior patrol leader (and works with the Troop committee equipment coordinator)

Troop Quartermaster duties:

- Complete the duties and responsibilities outlined in the document entitled: "Troop 680 Quartermaster Responsibilities and Procedures," which includes, among other things, the following:
 - Annual and/or Semi-Annual Inventory of Equipment
 - Keeping records of patrol and Troop equipment.
 - Keeping equipment in good repair.
 - Keeping equipment storage area neat and clean.
 - Issuing equipment and seeing that it is returned in good order.
- Suggest new or replacement items.
- Work with Troop committee member responsible for equipment.
- Set a good example.
- Wear the Scout uniform correctly.
- Live by the Scout Oath and Law.
- Show and help develop Scout spirit.

Requirements: All requirements must be completed to receive full leadership credit, otherwise only partial credit will be given. A registered adult leader or the SPL must initial requirements.

Date/Initials (When completed/NC if not completed)

_____ Briefed on duties and responsibilities
_____ Complete leadership training
_____ Work with patrol quartermasters or Troop to prepare an equipment inventory
_____ Maintain & assist in repair of Troop equipment following each outing
_____ Participate with the duty patrol loading equipment for each outing (Mandatory)
_____ Verify the tent inventory with the new Troop quartermaster

_____ Yes / No / Partial
Leadership Coordinator Signature