

Order of the Arrow Representative Agreement

Name: _____

Signature: _____

Patrol: _____

Parent's Initials/Date: _____

Job description: Serves as a communication link between the Troop and the local Order of the Arrow Lodge.

Reports to: Assistant Senior Patrol Leader.

Order of the Arrow Representative duties:

- Serve as the communication link between the Lodge or Chapter and the Troop, including:
 - Attending at least 70% of OA Lodge or Chapter Meetings
 - Send an e-mail report of all OA meetings and announcements about upcoming OA activities to the SPL, SM, and all ASPLs and PLs of the Troop so that they may disseminate the information to the Troop
- Coordinate the annual OA elections for the Troop
- Encourage year-round and resident camping in the Troop.
- Encourage older-Scout participation in high-adventure programs.
- Encourage Scouts to participate actively in community service projects.
- Assist with leadership skills training in the Troop.
- Encourage Arrowmen to assume leadership positions in the Troop.
- Encourage Arrowmen in the Troop to be active participants in lodge and/or chapter activities and to seal their membership in the Order by becoming Brotherhood members.
- Set a good example.
- Wear the Scout uniform correctly.
- Live by the Scout Oath and Scout Law and OA Obligation.
- Show and help develop Scout spirit.

Requirements: All requirements must be completed to receive full leadership credit, otherwise only partial credit will be given. A registered adult leader or the SPL must initial requirements.

Date/Initials (When completed/NC if not completed)

_____ Briefed on duties and responsibilities
_____ Complete leadership training
_____ Arrange for and conduct annual Order of the Arrow Troop election with local OA lodge, the SM, and the ASPL
_____ Attend OA meetings and provide e-mail reports to SPL, ASPLs, PLs, and SM

Leadership Coordinator Signature

Yes / No / Partial